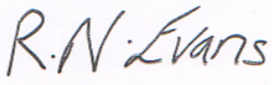


Delegated Decision Notification

LEAD DIRECTOR ⁱ :	Director of Environment & Housing
SUBJECT ⁱⁱ :	To seek approval to waive Contracts Procedure Rules 9.1 and 9.2 and approve Contracts Procedure Rule 22.1 in order to establish interim contracts for housing related support services to ensure services continue during a review to determine future commissioning need.
DECISION DETAILS ⁱⁱⁱ :	<p>The Director of Environment and Housing approved Contracts Procedure Rule 22.1 in order to terminate existing contracts and enable the establishment of new interim contracts with coterminous end dates.</p> <p>The Director of Environment and Housing approved the waiver of Contracts Procedure Rules 9.1 and 9.2 in order to establish interim contracts with coterminous end dates of 31st March 2017 for current Housing Related Support providers. This will ensure continuity of provision during the course of the service review and outcome implementation. The maximum value of the contracts in scope will not exceed £4,851,406.60 per annum.</p> <p>The majority of the contracts will run from the 1st February 2015 to 31st March 2017 apart from those listed below:-</p> <ul style="list-style-type: none"> • RD Willis – 6 month contract from 1st April 2015 with three six month extensions. • Keyring – Two year contract from 1st April 2015. • GIPSIL – Contract from 1st February 2015 to 31st March 2017 but explore the possibility of doing this via the White Rose Framework. • Leeds Housing Concern, Sinclair service – Two year contract from 1st April 2015. • Care and Repair Housing Choices – Two year contract from 1st April 2015. <p>A detailed review of all commissioned Housing Related Support services is being undertaken in order to assess current need and demand, and to inform the commissioning of a system that is flexible and responsive to need. The timetable for completion of this review is April 2017. Proposals for the remodelling and/or re-commissioning of these services will be the subject of a further report.</p>
TYPE OF DECISION:	<input type="checkbox"/> Council function (not subject to call-in) <input checked="" type="checkbox"/> Executive decision (Key) Is the decision eligible for call-in? ^{iv} <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

	<p>Is the decision exempt from call-in?^v <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Executive decision (Significant Operational^{vi} – not subject to call-in)</p> <p><input type="checkbox"/> Executive decision (Administrative^{vii} – not subject to publication or call-in)</p>									
<p>NOTICE^{viii} / CALL-IN (KEY DECISIONS ONLY):</p>	<p>Date the decision was published in the List of Forthcoming Key Decisions: 20 November 2014</p> <p>If not on the List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:-</p> <p>If exempt from call-in, the reason why call-in would prejudice the interests of the Council or the public:-</p>									
<p>AFFECTED WARDS:</p>	<p>None</p>									
<p>DETAILS OF CONSULTATION UNDERTAKEN:</p>	<table border="0"> <tr> <td data-bbox="434 907 730 1050">Executive Member Cllr Gruen</td> <td data-bbox="737 907 1034 1050">Date consulted: 9th December 2014</td> <td data-bbox="1040 907 1497 1050">Interest disclosed?^{ix} <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="434 1059 730 1202">Ward Councillor</td> <td data-bbox="737 1059 1034 1202">Date consulted:</td> <td data-bbox="1040 1059 1497 1202">Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="434 1211 730 1355">Others^x (please specify:)</td> <td data-bbox="737 1211 1034 1355">Date consulted:</td> <td data-bbox="1040 1211 1497 1355">Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No</td> </tr> </table>	Executive Member Cllr Gruen	Date consulted: 9 th December 2014	Interest disclosed? ^{ix} <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No	Ward Councillor	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No	Others ^x (please specify:)	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No
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Others ^x (please specify:)	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No								
<p>CAPITAL INJECTION APPROVAL REQUIRED:</p>	<p>Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>(If yes, you must complete the Approval box below)</p>									
<p>CAPITAL INJECTION APPROVAL</p>	<table border="0"> <tr> <td data-bbox="434 1570 970 1865" style="width: 50%; vertical-align: bottom;"> <p>(Name:)</p> <p>(Title:)</p> </td> <td data-bbox="976 1570 1497 1865" style="width: 50%; vertical-align: top;"> <p>Capital Scheme Number: XXXXX / XXX / XXX</p> <p>Date:</p> </td> </tr> </table>	<p>(Name:)</p> <p>(Title:)</p>	<p>Capital Scheme Number: XXXXX / XXX / XXX</p> <p>Date:</p>							
<p>(Name:)</p> <p>(Title:)</p>	<p>Capital Scheme Number: XXXXX / XXX / XXX</p> <p>Date:</p>									
<p>IMPLEMENTATION (KEY DECISIONS ONLY)</p>	<p>Officer accountable for implementation: Julie Staton, Head of Commissioning</p> <p>Timescales for implementation^{xi}</p>									

	1st February 2015 as part of the wider review of commissioned housing related support services.	
CONTACT PERSON:	Julie Staton	Telephone number ^{xii} : 0113 3957580
DECISION MAKER / AUTHORISED SIGNATORY ^{xiii} :	 (Name: Neil Evans, The Director Environments and Housing)	Date: 17 th December 2014

ⁱ The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

ⁱⁱ A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.

ⁱⁱⁱ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

^{iv} See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.

^v If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5th working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6th working day.

^{vi} If the decision would have been a Key decision but for an exception set out in Article 13.6.1, please refer to the connected Key decision in the decision details (either by the title or the reference number).

^{vii} Administrative Decisions do not need to be published on the Council's website but this form may be used for internal recording of the decision.

^{viii} All Key decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.

^{ix} No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

^x This may include other elected Members, officers, stakeholders and the local community.

^{xi} Please include proposed timescales for commencement and / or completion of implementation as appropriate.

^{xii} Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.

^{xiii} The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.